Rio Dell Nuisance Advisory Committee Meeting Agenda



Membership:

City Council (1)
City Council (2)
Public Member (1)
Public Member (2)
City Manager
Chief of Police
Community Dev. Dir.

"A committee made up of two members of the City Council, the City Manager, the Community Development Director, the Chief of Police and at least two and not more than four members of the public.

The committee shall provide oversight and advice to the Code Compliance Manager and the Police Chief on priorities and courses of action. It shall meet once per month at a regularly scheduled time set by the City Manager."

"Virtual" Special Meeting

December 16, 2020 – 3:00 P.M. Rio Dell City Hall 675 Wildwood Avenue Rio Dell, CA 95562

Special Public Health Emergency Alterations To Meeting Format Coronavirus (Covid - 19)

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the Nuisance Advisory Committee Meeting format are required. In balancing the health risk associated with COVID-19, public comment on agenda items can be submitted via email at: publiccomment@cityofriodell.ca.gov. Please note on Subject Line the agenda item the comment is directed to (example: 4. Public Presentations for items not on the agenda) and email no later than one hour prior to the start of the meeting. Your comments will be read out loud, for up to three minutes during the Public Comments portion of the item on the agenda your comment pertains to. Public members may also participate in meeting for Public Comment via Zoom, by calling:888-475-4499 US Toll-free and using Meeting ID: 987 154 0944, and follow the prompts. During Public Comment when you wish to speak raise your hand by pressing (*) 9 on your phone. When it's your time to speak you will hear a prompt that will indicate your phone is unmuted. Please state your name before you begin to comment. To view the Nuisance Advisory Committee Meetings full packet, go to the City's website at: cityofriodell.ca.gov.

Nuisance Advisory Committee Representatives:

City Council Julie Woodall Sue Strahan City Council Alonzo Bradford Public Tim Marks Public Amanda Carter Public Kyle Knopp City Manager/Chair Jeff Conner Chief of Police/Vice-Chair Kevin Caldwell Community Dev. Dir.

CSO Jolene Matthews Secretary/ Records Tech Sabrina Lumpkin

- 1. Call to order
- 2. Introductions/Roll Call
- 3. Approval of Minutes of November 18, 2020 (Action)
- 4. Public Presentations
- 5. Introduce CSO
- 6. Discussion on River Access for Public Use
- 7. Update on 520 1st Ave
- 8. Update on 483 4th Ave
- 9. Active Comcate List

Review of open and closed cases on Comcate

- 10. Member Reports
- 11. Adjournment

Rio Dell Nuisance Advisory Committee Meeting Minutes



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Secretary/ Records Tech Sabrina Lumpkin

1. Call to order

Chair Knopp called meeting to order at 3:05 P.M. on November 18, 2020.

2. Introductions/Roll Call

Knopp asked Secretary Lumpkin to call out roll-call. The Nuisance Advisory Committee Members present at the meeting were: Woodall, Marks, Carter, Knopp, and Caldwell constituting a quorum. The Nuisance Advisory Committee Members absent were: Strahan, Bradford, and Conner. Conner's absence was excused because he was in court.

3. Approval of Minutes of August 19, 2020 (Action)

Chair Knopp called for a motion to approve the minutes from the September 16, 2020 meeting.

Motion: Woodall Second: Marks

Knopp asked the Committee to a unanimous consent to approve the minutes. Does anyone appose, hearing none, minutes were unanimously approved.

4. Public Presentations

Knopp asked if there was any Public Presentations. Knopp mentioned that Public Presentations are for items that are not already on the agenda. Knopp asked if anyone had any fresh items to address. Hearing none Knopp asked if there was any objection to move on to the next item on the agenda. Hearing no objection, Knopp moved on to item #5 on the agenda.

5. Approval on the Universal Garbage Letter to the Fortuna City Council (Action)

Knopp mentioned that at the last meeting the Nuisance Advisory Committee decided to create a correspondence to send to the Fortuna City Council in reference to Universal Garbage. Knopp drafted a letter for the Committee to look over. Knopp asked each Committee Member for their opinion on the letter and if there is anything that should be changed or added to the letter. In summary, The Nuisance Advisory Committee Members present liked the letter. Caldwell recommended that we ask for their response to the letter. Also, Carter recommended that we add that we believe it would be beneficial to the City of Fortuna as well. Knopp asked the Nuisance Advisory Committee Members, with these two amendments to the letter, is there a motion to approve the letter.

Motion: Carter Second: Woodall

Knopp Asked for unanimous consent, hearing no one appose, Chair Knopp unanimously approved the letter. Knopp asked to move on to the next item #6 on the agenda.

6. Update on the CSO Position

Knopp mentioned to the Nuisance Advisory Committee that we have hired Jolene Matthews as our new CSO. Jolene's medical and background are through and she will start on November 23, 2020. Knopp mentioned that she was a Park Ranger and that she will be working in the Police Department. Knopp asked Sabrina to describe the work station where she will be working. Sabrina informed the Committee about the cubicle setup in the back of the department for both Sergeant Beauchaine and CSO Mathews. Sabrina also mentioned that they both have new computers that were just set-up by Nylex and are ready to go. Knopp mentioned that the Nuisance Committee Members will meet her at the next Nuisance Committee Meeting on December 16, 2020. Knopp mentioned that the City Vehicle was repurposed for the Police Department and eventually the CSO will be driving one of the older SUV's once the new Police Vehicles arrive in six months. Knopp also mentioned that we looked into Fortuna's old Code Enforcement Vehicle and it was not going to be a good fit for our needs. We have many other animals other than dogs and cats and our CSO would have to lift the animals into the back of the truck. New Re-purposed Vehicles cost \$45,000 to \$50,000 range. Initially the Officers will handle the animals, and eventually she will be weaned to do it. Woodall asked if there will be a training time. Knopp mentioned that she will train with Chief

Conner. She will be in field immediately taking pictures and such. Woodall mentioned she should train with Kevin too! The Nuisance Advisory Committee Members were excited about meeting her. Knopp asked if no objection I would like to move to the next item on the agenda. Knopp asked Sabrina if we heard from Conner. Sabrina said, "No." Moving on to item #7.

7. Update on Graffiti

Knopp asked Sabrina about graffiti. Sabrina mentioned that Woodall was the one to bring it to the Committees' attention at the last meeting saying she has a list of addresses and pictures for the Police Department to send letters to. Sabrina mentioned that she emailed Woodall about the list. Woodall mentioned that some of the locations have been cleaned up, and she would email the revised list to Sabrina at the Police Department. Woodall mentioned that she was happy to see that Edwards Drive and the ballpark at the school had been cleaned up. There were still a few on Wildwood Drive, a couple on 1st Ave, and another on city property behind the old bowling alley. Kevin informed the Committee that the old gas station on Wildwood Ave and the lot behind it were in escrow and the new owners plan to demolish the building. The new two-story building that will be built in its place will be the new home to Shotz Coffee and other businesses, which will also include a restaurant. The Nuisance Committee Members were really excited to hear the news. Knopp asked if there were any more comments on Graffiti. Marks was glad to hear that the lot was going to be put to good use. Knopp asked if no objection I would like to move onto the next item on the agenda. There were no objections, so Knopp moved on to item #8 on the agenda.

8. Discussion on River Access for Public Use

Knopp asked Sabrina about the river access. Sabrina stated that Conner was looking into it and would like to move this item to the next meeting. Knopp asked the Committee if they had any objections, hearing no objections, Knopp rolled item over to next month agenda. Knopp moved on to the next item on the agenda.

9. Active Comcate List

Knopp asked the Committee if they had any questions on the Comcate list. Knopp asked Sabrina to take down a list of questions the Committee Members have for Conner to answer. Knopp ran down the list of Nuisance Advisory Committee Members for questions. Woodall and other Committee Members were concerned about 520 1st Ave complaint the City received on November 2, 2020. Woodall read the complaint and asked if anyone else concurred to the consensus to have this property cleaned up before the next meeting. Knopp read the Rio Dell City Ordinance pertaining to the Committee and mentioned that the Committee can only make suggestions. Woodall agreed, and said that it's only a suggestion that the City should focus on getting the property located at 520 1st Ave cleaned up. Woodall also asked if the lien for the clean-up on 4th Ave been recorded and attached to the property? Woodall also asked about the gutter repair business sign posted on Cedar or Birch St, and that it's a violation and needs to be removed. The same residence also has their business materials in their front yard, which brings up another issue for solid waste, or blight. Marks is concerned that 1st Ave is going to start looking like 4th Ave. Marks does not want to see our City become a garbage dump. Caldwell mentioned that the letter regarding the fence has been mailed to 520 1st Ave. Caldwell also mentioned that the cargo container has been removed from Cedar Street. Also, 281 Wildwood

Ave and 851 Rio Dell Ave the maintenance and clean-up have been done. Caldwell also encourages to impose the penalty fine provisions. The County has seen remarkable compliance. Sabrina mentioned that a Notice of Violation has been mailed for the fence and solid waste to the property owner at 520 1st Ave. Also, a letter has been mailed for the abandoned vehicle filled with garbage located also at 520 1st Ave. Knopp asked if there was anything else to add, if not, he would like to move on to item #10 on the agenda. The Committee had no objection, and Knopp moved on to the next item on the agenda.

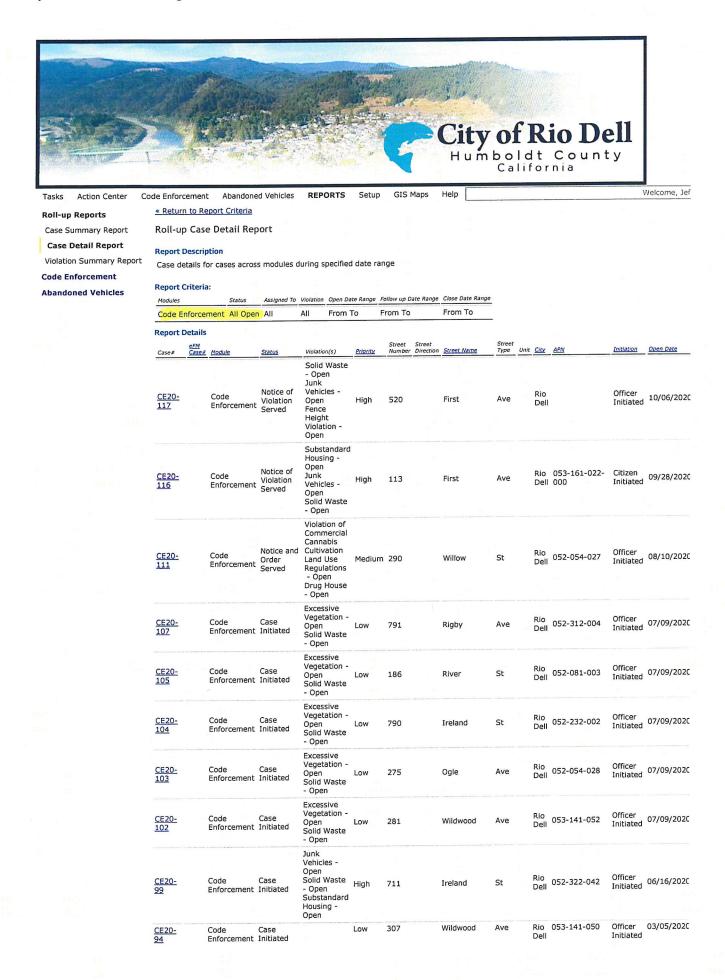
10. Member Reports

Knopp ran down the list of Nuisance Advisory Committee Members and asked if they had anything to report. Carter was on board for issuing fines. She wanted to thank Chief Conner for the good job done on the murder trial. Marks agreed that we are on the right track issuing fines. Woodall asked about what the process will be to select new members. Carter will be on The Rio Dell City Council, so that will free up one of the Public Seats. Also, Strahan will no longer be on the Rio Dell City Council, so that will free up a Board Member Seat on the Committee. Knopp mentioned that we will have to advertise the Public Seat and the Board Member Seat will have to be appointed by the Rio Dell City Council. If no other questions Knopp asked for a motion to adjourn the meeting.

Motion: Woodall

11. Adjournment

Knopp adjourned the meeting at 3:43 P.M.



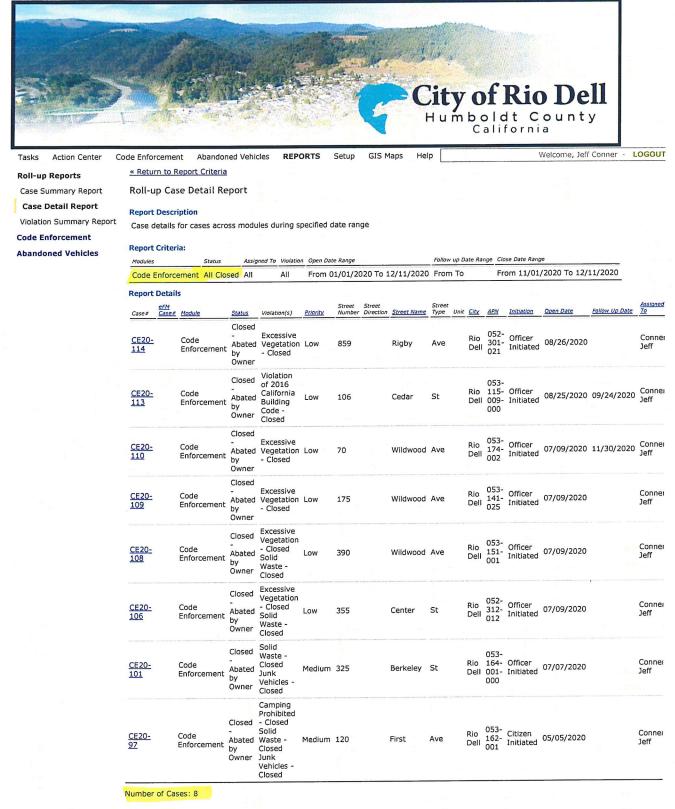
			Excessive Vegetation - Open								
CE19- 90	Code Enforcement	Notice of Violation Served	Junk Vehicles - Open Substandard Housing - Open Solid Waste - Open	High	508 1/2	Wildwood	Ave	Rio Dell	053-096-007	Citizen Initiated	11/24/2019
CE19- 86	Code Enforcement	Notice of Violation Served	Solid Waste - Open Substandard Housing - Open Violation of 2016 California Building Code - Open Junk Vehicles - Open Camping Prohibited - Open Unsafe Structure - Open Permit Required for Loud Noises - Open	High	367	Berkeley	St		053-164- 002/003	Officer Initiated	10/07/2019
CE19- 84	Code Enforcement	Case Initiated	Camping Prohibited - Open	Medium	175	Davis	St		053-073-006- 000	Citizen Initiated	09/24/2019
CE19- 82	Code Enforcement	Notice of Violation Served	Solid Waste - Open Camping Prohibited - Open Junk Vehicles - Open	Medium	611	Wildwood	Ave	Rio Dell	053083009000	Citizen Initiated	09/12/2019
CE19- 80	Code Enforcement	Case Initiated	Excessive Vegetation - Open	Low	527	First	Ave		053-096-004- 000	Citizen Initiated	09/12/2019
<u>CE19-</u> 79	Code Enforcement	Case Initiated	Excessive Vegetation - Open Solid Waste - Open	Low	928	Bluff	PI		052-261-050- 000	Citizen Initiated	08/06/2019
<u>CE19-</u> 78	Code Enforcement	Case Initiated	Excessive Vegetation - Open Solid Waste - Open	Low	1572	Eeloa	Ave		052-091-010- 000	Citizen Initiated	08/01/2019
CE19- 53	Code Enforcement	Notice to Correct Served	Solid Waste - Open	Medium	230	Ogle	Ave	Rio Dell	052-053-019	Citizen Initiated	05/23/2019
CE19- 51	Code Enforcement	Notice to Correct Served	Violation of Short Term Rental Ordinance - Open	Low	174	Grayland Heights	Rd	Rio Dell		Citizen Initiated	05/19/2019
<u>CE19-</u> <u>47</u>	Code Enforcement	Notice and Order Served	Solid Waste - Open Unsafe Structure - Open	High	215	Monument	Rd	Rio Dell	053-172-016	Officer Initiated	04/03/2019
<u>CE19-</u> 44	Code Enforcement	Case Initiated	Violation of 2016 California Building Code - Open	Low	229	Ogle	Ave	Rio Dell		Officer Initiated	11/27/2018
CE18- 43	Code Enforcement	Case Initiated	Excessive Vegetation - Open	Low	235	Belleview	Ave	Rio Dell	052-053-010	Officer Initiated	12/05/2018
CE18- 41	Code Enforcement	Case Initiated	Solid Waste - Open	Medium	590	Gunnerson	Lane	Rio Dell	053-021-034- 000	Citizen Initiated	10/31/2018
CE18- 40	Code Enforcement	Case Initiated	Solid Waste - Open Junk Vehicles - Open	High	508	4th	Ave	Rio Dell	053-073-003- 000	Citizen Initiated	10/31/2018
<u>CE18-</u> <u>35</u>	Code Enforcement	Property Inspected	Substandard Housing - Open Junk Vehicles - Closed Solid Waste - Closed	Medium	192	Belleview	Ave	Rio Dell	052-061-033- 000	Citizen Initiated	08/27/2018

			Junk Vehicles - Open Solid Waste - Open								
<u>CE18-</u> <u>32</u>	Code Enforcement	Case : Initiated	Solid Waste - Open Junk Vehicles - Open Public Nuisance - Open	Medium	168	Ogle	Ave		052-081-037- 000	Officer Initiated	07/14/2018
CE18- 31	Code Enforcement	Case Initiated	Excessive Vegetation - Open	Low	270	Monument	Rd		053-133-010- 000	Citizen Initiated	08/06/2018
<u>CE18-</u> 29	Code Enforcement	Property Inspected	Solid Waste - Open Substandard Housing - Open	Medium	65	Davis	St		053-092-004- 000	Officer Initiated	07/02/2018
<u>CE18-</u> <u>24</u>	Code Enforcement	Case Initiated	Solid Waste - Open Animals running at large - Open	Low	921	Hilda	Ct		052-242-008- 000	Officer Initiated	11/01/2017
CE18- 19	Code Enforcement	Notice to Correct Served	Fence Height Violation - Open	Low	310	1st	Ave		053-152-017- 000	Citizen Initiated	08/05/2017
CE18- 17	Code Enforcement	Case Initiated	Solid Waste - Open Improper Parking - Open Camping Prohibited - Open Substandard Housing - Open	Medium	250	Tolman	Rd		052-072-019- 000	Citizen Initiated	05/18/2017
CE18- 16	Code Enforcement	Abatement Completed		Low	851	Rio Dell	Ave		052-202-006- 000	Officer Initiated	04/24/2018
CE18- 15	Code Enforcement		Solid Waste - Open	High	483	4th	Ave		053-075-007- 000	Officer Initiated	03/13/2017
CE18- 14	Code Enforcement	Notice to Correct Served	Solid Waste - Open	Medium	483	3rd	Ave		053-103-003- 000	Officer Initiated	10/01/201€
CE18- 13	Code Enforcement	Notice to Correct Served	Solid Waste - Open Junk Vehicles - Open	High	66	Davis	St	Rio Dell	052-233-005	Officer Initiated	01/20/2017
CE18- 12	Code Enforcement	Case Initiated	Excessive Vegetation - Open Solid Waste - Open	Low	349	Cherry	Lane	Rio Dell	053-121-030	Citizen Initiated	10/27/2016
CE18- 11		Notice of Violation Served	Excessive Vegetation - Open Improper Parking - Open Junk Vehicles - Open	Medium	1580	Eeloa	Ave	Rio Dell	052-091-002	Officer Initiated	03/25/2016
<u>CE18-</u> 10	Code Enforcement	Case Initiated	Solid Waste - Open Junk Vehicles - Open Excessive Vegetation - Open	Medium	909	Martin	Dr	Rio Dell	052-241-069	Officer Initiated	08/01/2013
CE18-9	Enforcement	Notice to Correct Served	Improper Parking - Closed Solid Waste - Open Junk Vehicles - Open	High	286	Ogle	Ave	Rio Dell	052-053-016	Officer Initiated	03/30/2016
CE18-8	Enforcement	Violation Served	Excessive Vegetation - Open Unsafe	Medium	282	Belleview	Ave	Rio Dell	052-061-024	Officer Initiated	01/08/201€

			Structure - Open								
CE18-7	Code Enforcement	Abatement Completed	Violation of 2016 California Building Code - Open Public Nuisance - Open	Low	61	Monument	Rd	Rio Dell	053-172-009	Officer Initiated	06/01/201
CE18-6	Code Enforcement	Case Initiated	Junk Vehicles - Open Solid Waste - Open Excessive Vegetation - Open	High	875	Pacific	Ave	Rio Dell	052-201-017	Citizen Initiated	06/15/2010
CE18-5	Code Enforcement	Notice and Order Served	Junk Vehicles - Open Solid Waste - Open Excessive Vegetation - Open	Medium	833	Pacific	Ave	Rio Dell	052-201-010- 000	Officer Initiated	07/01/201
CE18-4	Code Enforcement	Notice to Correct Served	Fence Height Violation - Open	Low	560	1st	Ave	Rio Dell	053-161-008	Officer Initiated	08/04/2010
CE18-3	Code Enforcement	Notice to Correct Served	Excessive Vegetation - Open Unsafe Structure - Open	Medium	474	Walker	Lane	Rio Dell	053-011-018	Officer Initiated	07/14/2016
			Violation of Commercial Cannabis Cultivation Land Use Regulations in the Industrial			1:					
CE18-2	Code Enforcement	Notice of Violation Served	Commercial Zone - Closed Violation of Zoning Code for Industrial	Low		Northwestern	Ave	Rio Dell	205-111-067	Officer Initiated	04/07/2018
			Commercial Zone - Open Violation of 2016 California Building Code - Open								
CE18-1	Code	Notice to Correct Served	Solid Waste - Open	Medium	260	Belleview	Ave	Rio Dell		Officer Initiated	03/06/2018

Number of Cases: 47

City of Rio Dell · Contact Comcate



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100	□ <u>AV20</u>	-195 edi	Vehicle Abatement Letter Mailed	Abandoned or Inoperable Vehicle on Public Property Parking for more than 72 hours	Grant Thomson or Michelle Thomson	⊘	203 Wildwood Ave	11/30/2020	12/18/2020	Matthew Jolene
	□ <u>AV20</u>	-194 <u>edi</u> l	Vehicle Abatement Letter Mailed	Abandoned or Inoperable Vehicle on Public Property Parking for more than 72 hours	Grant Thomson	₩	203 Wildwood Ave	11/30/2020	12/18/2020	Matthew Jolene
	□ <u>AV20</u>	-191 <u>edi</u> t	Vehicle Towed	Expired Registration Parking for more than 72 hours	Paul Adrian Mela	4	520 First Ave	11/02/2020	12/11/2020	Conner, Jeff
	□ <u>AV20</u> -	190 <u>edit</u>	Vehicle Towed	Abandoned or Inoperable Vehicle on Public Property Parking for more than 72 hours	Steve Urbano	⊘	103 2nd Ave	11/02/2020	12/11/2020	Conner, Jeff
	□ <u>AV20</u> -	189 edit	Vehicle Towed	Abandoned or Inoperable Vehicle on Public Property Parking for more than 72 hours	Richard Jr Raguth	⊘	475 Wildwood Ave	10/27/2020	12/11/2020	Conner, Jeff
	☐ <u>AV20</u> -	188 <u>edit</u>	Vehicle Towed	Abandoned or Inoperable Vehicle on Public Property Parking for more than 72 hours	Indigo Sky Lehew	*	100 Meadowbridge Dr	10/26/2020	11/10/2020	Conner, Jeff
	☐ <u>AV20</u> -	187 edit	Vehicle Towed	Abandoned or Inoperable Vehicle on Private Property	Shayla Jaklitsch		527 First Ave	10/19/2020	11/19/2020	Conner, Jeff
	☐ <u>AV20</u> -	186 <u>edit</u>	Open	Parking for more than 72 hours	Darrell Eugene Sparks	₩	289 Berkeley St	10/19/2020	11/10/2020	Conner, Jeff
	□ <u>AV20-</u>	185 <u>edit</u>	Vehicle Towed	Abandoned or Inoperable Vehicle on Public Property	David Joseph Grealish	⊘	289 Berkeley St	10/19/2020	11/20/2020	Conner, Jeff

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CITY OF RIO DELL

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City of Rio Dell would like to present our newest team member

Community Service Officer



Hello and Happy Holidays! My name is Jolene Matthews and I am working as the Community Service Officer for the City of Rio Dell. I would like to start off by giving a small background of who I am. I was born in the small and lovely Southern town of Garberville right here in Humboldt County. In the early years of my life I grew up out in the Whitethorn area running the woods of Kings Range. I have lived a life of great diversity that has formed me to be a strong, organized, and persistent individual. I have had many opportunities to work in enforcement type positions including Security, Surveillance, Park Ranger Aide, and some experience in Corrections.

If I had one super power it would be the gift of understanding and communicating with people from all walks of life. I am a compassionate and patient person and I believe that my enforcement experience and my understanding qualities will aide me in my work here in Rio Dell. I will be heading two scopes of authority in the fields of Animal Control and Code Enforcement. I believe that this position is going to take a great amount of finesse and a spectrum of skills to accomplish the job. In the short three weeks that I have been here I feel like I have hit the ground running and I am quickly getting the grasp of the procedures for this job. I am very excited to be here learning this position and helping the City of Rio Dell grow into a flourishing community.

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Jolene Matthews Community Service Officer City of Rio Dell